



Department of Defense

# DIRECTIVE

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ASD(RA)

SUBJECT: Reserve Component Facilities Programs and Unit Stationing

References: (a) DoD Directive 1225.7, "Reserve Component Facilities Programs and Unit Stationing," March 18, 1996 (hereby canceled)  
(b) Title 10, United States Code  
(c) Title 32, United States Code  
(d) DoD Instruction 4000.19, "Interservice and Intragovernmental Support," August 9, 1995  
(e) DoD Directive 5125.1, "Assistant Secretary of Defense for Reserve Affairs," March 2, 1994  
(f) DoD Instruction 1225.8, "Programs and Procedures for Reserve Component Facilities and Unit Stationing," September 6, 2001

## 1. REISSUANCE AND PURPOSE

This Directive:

1.1. Reissues reference (a) to update DoD policy and responsibilities for implementing references (b) and (c).

1.2. Provides for administering the facilities and unit stationing programs of the National Guard (the Army and the Air) and the Reserves (the Army, the Navy, the Air Force, and the Marine Corps) (hereafter referred to collectively as "the Reserve components").

1.3. Continues a Joint Service Reserve Component Facility Board (JSRCFB) in each of the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, and the U.S. possessions and territories.

1.4. Provides for placement of Reserve component units of the Military Services in local communities.

## 2. APPLICABILITY AND SCOPE

This Directive:

2.1. Applies to the Office of the Secretary of Defense, the Military Departments (including the Coast Guard when, by agreement with the Department of Transportation, it is operating as a Military Service of that Department), the Chairman of the Joint Chiefs of Staff, the Combatant Commands, the Office of the Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities in the Department of Defense (hereafter referred to collectively as "the DoD Components"). The term "Military Services," as used herein, refers to the Army, the Navy, the Air Force, and the Marine Corps.

2.2. Does not apply to limiting the rights of Governors of States to fix the location of units of the National Guard in their respective borders, as authorized by 10 U.S.C. 18238 and 32 U.S.C. 104(a) (references (b) and (c)).

## 3. DEFINITIONS

3.1. Chiefs of the Reserve Components. The Chiefs of the Army, Naval, and Air Force Reserves; the Directors of the Army National Guard and the Air National Guard; and the Commander, Marine Forces Reserve, are hereafter referred to collectively as "chiefs of the Reserve components."

3.2. Joint Facility. A facility intended to be used by both the Active and a Reserve component of a single Armed Force of the United States; or two or more components (whether Active or Reserve components) of the Armed Forces of the United States.

3.3. Joint Service Reserve Component Facility Board (JSRCFB). A group established in each of the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, and the U.S. possessions and territories, to meet at a minimum of once every 12 months to promulgate joint use of land and facilities by units of two or more components, to the greatest practicable extent for efficiency and economy. That shall include consideration for the acquisition, by purchase, lease, transfer, construction, expansion, rehabilitation, or conversion of facilities necessary for the proper development, training, operations, and maintenance of the Reserve components. JSRCFB composition consists of one appointed principal member and one alternate member from each Reserve component that has at least one unit in that State or territory.

#### 4. POLICY

It is DoD policy, subject to the overall national defense needs of the United States and the availability of appropriations, to:

4.1. Provide new and replacement facilities needed to support the missions of the Reserve components in the most economical manner to meet operational and training needs.

4.2. Require the Military Services to participate in a JSRCFB in each of the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, and the U.S. possessions and territories in which they have at least one unit to ensure maximum practical joint construction and use for meeting Reserve component facility requirements, in accordance with Sections 18231(1)-18231(2) of reference (b).

4.3. Maximize both joint construction and common-use areas in joint facilities when practical and economically advantageous. In accordance with Section 18233(a)(2) of reference (b), joint facilities include two or more of any of the seven Reserve components, as defined in Section 10101 of reference (b).

4.4. Require the number of Reserve component units located or to be located in a local community to be no larger than the number that reasonably may be expected to be maintained at authorized strength, in accordance with 10 U.S.C. 18234(1) (reference (b)).

4.5. Require that any plan for placement of Reserve component units or facilities in a local community shall ensure the greatest practical joint facility use, in accordance with Section 18234(2) of reference (b).

4.6. Require that the manpower potential of the area be reviewed to determine adequacy for meeting and maintaining authorized or required officer and enlisted strengths. Considered in the review shall be the potential number of persons living in the area that may be qualified for membership in and have job skills required by those Reserve component units.

4.7. Ensure that requirements under paragraphs 4.4. and 4.5., above, and 4.14., below, and DoD Instruction 4000.19 (reference (d)), shall be met before making expenditures for a Reserve component facility, in accordance with Sections 18233-18234 of reference (b).

4.8. Require a Military Department, when formulating a plan for the allocation of a Reserve component unit to a local community, where one of its units did not exist, or when considering an increase in structure or number of existing units, to coordinate proposed locations with the Secretaries of the other Military Departments.

4.9. Execute an agreement that establishes the equities and obligations, therein, between the U.S. Government and each State when a military construction (MILCON) project to be constructed on State-owned land is supported by a Federal contribution.

4.10. Require the Army National Guard JSRCFB member, appointed by the State Adjutant General, to be the Records Custodian for the JSRCFB.

4.11. Require an Active component to provide replacement facilities when it displaces a long term or permanently housed Guard or Reserve unit or activity if the facilities from which the Guard or Reserve unit was displaced are needed by the Reserve component to train for wartime missions. The Active component shall provide replacement facilities consistent with current Reserve component criteria, the unit's training requirements for wartime missions, and authorized strength. Replacement facilities shall be acceptable to the chief of the Reserve component of the unit being displaced and meet authorized space and functional area requirements.

4.12. Require host Active components to coordinate with all affected Reserve components impacted by base realignment and closure (BRAC) actions. That includes the development of plans for MILCON and other relocation actions and expenditures required by BRAC legislation in sufficient detail to support the Active component BRAC financial plan. Reserve components shall identify specific base closure program requirements, to include MILCON and other relocation requirements, to their host Active component.

4.13. Require adequate project scopes and cost estimates for Reserve component MILCON budget submissions.

4.14. Acquire land only when there is a clearly demonstrated need.

4.15. Require the Military Service, through command channels, to consider the advice of all military and civilian agencies concerned with Reserve component facilities, including the JSRCFBs.

4.16. Require the selection of a host Reserve component and establishment of minimum standards for each joint Reserve base and/or installation and/or enclave. A joint Reserve base and/or installation and/or enclave is defined as having more than one Reserve component.

4.17. Require the host Reserve component to ensure that there are no duplicate, non-deployable common service or support organizations on a joint Reserve base. For example, there shall be only one base support office, security force, fire department, fuel farm, facilities repair and maintenance activity, and, where practical, contracting, civilian personnel, transportation activity, and supply and maintenance warehousing. The host may appoint a tenant to direct a common activity consisting of the combined assets of all Services and Reserve components.

4.18. Require the joint Reserve base host Reserve component to conduct any out sourcing or privatization studies in coordination with the tenant components. Tenants, before initiating out sourcing or privatization studies, shall consult with the host Reserve component and other tenants to consolidate efforts.

4.19. Require an Inter-Service Support Agreement, Memorandum of Understanding, or Memorandum of Agreement, as applicable (DoD Instruction 4000.19, reference (d)), between host and tenant organizations on each joint Reserve base and/or installation and/or enclave. That document shall address the following:

4.19.1. Support requirements to include what support shall be provided on a reimbursable basis.

4.19.2. The basis for determining reimbursement amounts, and the billing and payment process.

4.19.3. The minimum standards established by the host Military Service, in accordance with paragraph 4.16., above.

4.19.4. All requirements above the minimum required standards of the host Military Service.

4.19.5. Pooling non-deployable support for maximum efficiencies.

4.19.6. The use of only one base support office, security force, fire department, fuel farm, facilities repair and maintenance activity, and, where practical, contracting, civilian personnel, transportation activity, and supply and maintenance warehousing activity for each joint Reserve base and/or installation and/or enclave, unless a better value is available.

4.19.7. Methods to maximize value and life-cycle cost-effectiveness by privatizing or obtaining from municipalities services such as refuse collection and disposal, sewage treatment, water supply and treatment, fuel storage and supply, utilities, and heating and cooling.

## 5. RESPONSIBILITIES

5.1. The Assistant Secretary of Defense for Reserve Affairs, under the Under Secretary of Defense for Personnel and Readiness, shall:

5.1.1. Be responsible for analyzing and developing policy, and promulgating plans, programs, actions, and taskings for Reserve component facilities and joint Reserve bases and/or installations and/or enclaves consistent with DoD Directive 5125.1

(reference (e)) and shall resolve cases when complete coordination may not be effected under paragraphs 4.5. and 4.19., above.

5.1.2. Ensure that the Military Services properly establish a host Reserve component and provide adequate support to joint Reserve bases and/or installations and/or enclaves.

5.1.3. Review the minutes of each JSRCFB for compliance with this Directive.

5.2. The Secretaries of the Military Departments shall:

5.2.1. Establish plans, programs, budgets, and accounting procedures to support facilities construction and maintenance programs; develop and maintain adequate information systems to effectively manage the use of appropriated funds for supporting approved facility programs; report design and construction progress; and provide required reports on Reserve component facilities.

5.2.2. Provide required facilities based on authorized strength of assigned units, quantity and type of equipment and supplies, and established facilities criteria, according to 10 U.S.C. 18234 (reference (b)).

5.2.3. Require the chiefs of the Reserve components to certify that Reserve component units have been approved for stationing and that unit total on-board strength for proposed Reserve component facilities is adequate to ensure full facility use. It shall be a requirement that the average on-board strength for the previous 3 years be a minimum of 75 percent of the total authorized strength before submission of the budget request to the OSD. The Secretaries of the Military Departments may grant waivers to that requirement.

5.2.4. Execute agreement and contribute Federal funds to the States for National Guard facilities consistent with applicable law and policy.

5.2.5. Issue licenses or permits for the use of Reserve component facilities by others, as authorized in Sections 18235-18236 of reference (b).

5.2.6. Approve operation and maintenance-funded minor construction, and maintenance and repair projects, in accordance with applicable law.

5.2.7. Approve projects using funds specifically identified as "minor construction," in accordance with 10 U.S.C. 2805 and 18233(a) (reference (b)), including all requirements for congressional committee notification.

5.2.8. Provide implementing instructions to, and ensure appointment of, their members to the JSRCFBs.

5.2.9. Coordinate with other Military Departments to ensure that placement of Reserve component units shall not effect adversely the ability of Reserve component units of the other Military Departments to obtain or maintain the manpower necessary for them to achieve satisfactory personnel readiness levels, and to ensure greatest practical use of any facility constructed or improved.

5.2.10. Ensure maximum use, maintenance, and repair of existing facilities, and coordination with other Military Services to determine availability and use of existing facilities and/or joint use of planned facilities.


5.2.11. Request approval of the Under Secretary of Defense for Acquisition, Technology, and Logistics, for major land acquisitions. Major land acquisition is the purchase, withdrawal from public domain, lease or permit from individuals or Government entities, or any other type of use agreement involving more than 1,000 acres, or land whose estimated purchase price or annual lease prices exceeds 1 million dollars.

5.2.12. Select the host Reserve component and establish the minimum standards for each joint Reserve base and/or installation and/or enclave.

5.2.13. Oversee the implementation of this Directive under DoD Instruction 1225.8 (reference (f)).

## 6. EFFECTIVE DATE

This Directive is effective immediately.



Paul Wolfowitz  
Deputy Secretary of Defense